

Deutsche Schule Kobe / European School

Fee Structure School Year 2013/2014



Application	Application fee	20,000
	Registration fee	200,000
Tuition	Annual Tuition	
	Play Group(registration by semester).....	40,000
	Pre-Kindergarten (3 times per week).....	450,000
	(5 times per week).....	750,000
	Kindergarten (daily during the morning time).....	950,000
	Pre-School	1,240,000
Annual Supplements	Primary School Grades 1-6.....	1,240,000
	(School supplies distributed at the beginning of the school year and workbooks are included in the annual tuition.)	
	Technology fee	10,000
	Building and development fee	65,000
	Insurance.....	27,000
Extras	Membership fee for School Association.....	10,000
	School Bus Service per year (if booked)	200,000
	Grades 3-6 annual school trip/camp	50,000

The **application fee** is for all students applying for admission. This amount defrays costs of entrance interviews and ESL assessments etc. The **registration fee** is for school resource development and is payable only once. The **building and development fee** is used for maintaining and upgrading facilities and is charged annually.

The funds generated by the **technology fees** are used to maintain and upgrade the ICT equipment at the school and further develop the school's digital literacy program.

The school **insurance** is compulsory for all students. The benefits are listed in detail on the School Insurance flyer.

The funds generated by the **membership fees** are used for the running costs of the association; anything remaining is re-invested in the children's education.

The Application fee must be submitted at the time of submitting the application form. The registration fee is due 15 days after registration at the latest. A place at the school can only be guaranteed if the registration fee has been paid. The Application fee and the Registration fee are not refundable.

Deutsche Schule Kobe/ European School has two payment plans available. DSK/ ES prefers one payment per year but an option for two bills per year may be selected. The office will contact the parents in due course to confirm their preference of the tuition payment plan. The bill(s) are due 15 days before the commencement of each semester (July 15 and January 15 respectively). A penalty of 7% will be strictly applied for payments received 15 days after the due date of the billing invoice. Students whose tuition is outstanding 30 days after the beginning of the year may be suspended from classes. The school reserves the right to withhold any report cards, transcripts, or diplomas if there are unpaid balances.

The application, registration, building and development, insurance, technology and membership fees are charged to all students entering the school regardless of whether they enroll midway during the school year or withdraw early.

Children who register but fail to attend, or children who leave within a six month payment period are not entitled for a refund. Students who register during the school year are charged tuition pro-rated at the time of admission on a basis of which quarter they enter. **After entering school the existing contract will be automatically extended, if parents do not resign by written notice at least 3 months prior to leaving the school.**

Under special circumstances reduction of school fees may be granted. Applications must be sent in writing, stating all details, to the Board of Trustees.

The school trips are organized annually for students from Grade 3 to Grade 6. The total cost of these trips varies depending on destination and duration, however, these trips should not exceed 50,000 and we must ask you to make allowance for these outings. All students are expected to participate as it is a very important experience in their personal development. The sum of 50,000 yen becomes payable at the same time as the tuition fees. Necessary adjustments will be made at the time of the excursion.

Fees will remain constant during any given school year and may only be changed with the approval of the Board at the end of the school year. Same school fees apply in the European section and in the German section of the school.

The Board has final say in all matters pertaining to school fees.