Deutsche Schule Kobe / European School
Fee Structure School Year 2017/2018

Application

Application fee 20,000
Registration fee 200,000

Tuition

Annual Tuition

Play Group(registration by semester)..... 41,000
Pre-Kindergarten (3 days a week).....479,000
(5 days a week).....796,000
Kindergarten (Morning program).....1,009,000
Kindergarten (Full day program) 1,214,000
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Pre-School 1,316,000
Primary School Grades 1-6..... 1,316,000
(School supplies distributed at the beginning of the school year and workbooks are included in the annual tuition.)

Annual Supplements

Technology fee 10,000
Building and development fee 75,000
Insurance.....18,000
Membership fee for School Association.....10,000
PTA fee 3,000

Extras

EAL for Kindergarten.....41,000
School Bus Service per year (*if booked*) 210,000
Pre-Kindergarten to Grade 2 school trips.....5,000
Grades 3-6 annual school trips/camp.....55,000

The ***application fee*** is for all students applying for admission. This amount defrays costs of entrance interviews and ESL assessments etc. The ***registration fee*** is for school resource development and is payable only once. The ***building and development fee*** is used for maintaining and upgrading facilities and is charged annually.

The funds generated by the ***technology fees*** are used to maintain and upgrade the ICT equipment at the school and further develop the school's digital literacy program.

The school ***insurance*** is compulsory for all students. The benefits are listed in detail on the School Insurance flyer.

The funds generated by the ***membership fees*** are used for the running costs of the association; anything remaining is re-invested in the children's education.

The Application fee must be submitted at the time of submitting the application form. The registration fee is due 15 days after registration at the latest. A place at the school can only be guaranteed if the registration fee has been paid. The Application fee and the Registration fee are not refundable.

Deutsche Schule Kobe/ European School has two payment plans available. DSK/ ES prefers one payment per year but options for two bills per year or monthly billing incurs an extra charge of 5%. The office will contact the parents in due course to confirm their preference of the tuition payment plan. The bill(s) are due 15 days before the commencement of each semester (July 15 and January 15 respectively). A penalty of 7% will be strictly applied for payments received 15 days after the due date of the billing invoice. Students whose tuition is outstanding 30 days after the beginning of the year may be suspended from classes. The school reserves the right to withhold any report cards, transcripts, or diplomas if there are unpaid balances.

The application, registration, building and development, insurance, technology and membership fees are charged to all students entering the school regardless of whether they enroll midway during the school year or withdraw early.

Children who register but fail to attend, or children who leave within a six month payment period are not entitled for a refund. Students who register during the school year are charged tuition pro-rated at the time of admission on a basis of which quarter they enter. **After entering school the existing contract will be automatically extended if parents do not resign by written notice at least 3 months prior to leaving the school. In the case of an unexpected and necessary change of work that results in leaving the country or the area, the parents are able to apply for withdrawal outside normal regulations. The reason for withdrawal must be documented through an official document. Tuition will be refunded on a quarterly base. The students will only be charged tuition for the quarter in which they leave.** Under ordinary circumstances, withdrawals can only take place at the end of the first or second term. 3 month notice of withdrawal and quarterly based reimbursements also apply.

Under special circumstances reduction of school fees may be granted. Applications must be sent in writing, stating all details, to the Board of Trustees.

The school trips are organized annually for students from Grade 3 to Grade 5 (Primary School) and Grade 6 and 7 (Middle School). The total cost of these trips varies depending on destination and duration, however, these trips should not exceed 55,000 for Grade 3-5 and 100,000 for grade 6 and 7. We must ask you to make allowance for these outings. All students are expected to participate as it is a very important experience in their personal development. The sum of 55,000 yen or 100,000 becomes payable at the same time as the tuition fees. Necessary adjustments will be made at the time of the excursion.

Fees will remain constant during any given school year and may only be changed with the approval of the Board at the end of the school year. The Board has final say in all matters pertaining to school fees.

Academic Year: 01. August— 31 July of the following year (1st quarter: 1. August— 31. October, 2nd quarter: 1. November— 31. January, 3rd quarter: 1. February— 30. April, 4th quarter: 1. May— 31. July. (1st and 2nd quarter = 1st semester, 3rd and 4th quarter = 2nd semester)